

Diesis Network is looking for a new intern to reinforce its **Communication team**.

Based in Brussels, Diesis Network is one of the widest European networks specialised in supporting social and solidarity economy and social enterprises in Europe, covering 19 countries through major national federations and support networks associating over 80.000 organisations and 1.2 million workers.

Your role

We are looking for a long term (up to 6 months) communication student placement candidate to start early September. This is a great opportunity for a student to join a growing multicultural team and organisation in the process of extending its reach and visibility on topics related to social and solidarity economy and sustainability.

Tasks

The Communication assistant will be responsible for designing, managing and implementing communication project activities with international partners and network members.

Specific activities will include, but will not be limited to:

- Producing content & graphic material for communication projects, including reporting
- Assisting with social media, Diesis Network website updates and SEO
- Conducting online research mapping media outlets, updating media database and media monitoring reports
- Assisting in communications with project partners, individuals, media, academia, etc.
- Assisting in event planning and organisation

Additional responsibilities may include:

- Collaborating with different departments in preparing specific projects
- Handing of administrative tasks as they arise
- Assisting in preparing internal documents (i.e. meeting minutes and other materials)

Requirements

We are looking for a Master's student to do their last-year student placement in communications, journalism, marketing or related field. Last-year Bachelor's students can also apply; a priority will be given to extraordinarily convincing candidates. Interns must be able to commit to at least 3 months, and preferably longer.

We are looking for an intern who is:

- committed, enthusiastic, and passionate about Diesis Network's mission
- able to collaborate with a multicultural team, across multiple projects
- able to work independently, with a positive and flexible attitude
- creative and motivated to propose new ideas, and to question the status quo with confidence
- versatile and confident when communicating on all levels



- fluent in English, with strong written and oral communication skills; additional languages are plus
- Proficient in Adobe Creative Suite and Microsoft Office (Word, Outlook)

Job conditions

Trainees typically enjoy the following:

- Erasmus+ scholarship (or possible living allowance to be discussed)
- Multicultural workplace in the heart of Brussels
- Learn from dedicated professionals
- Opportunity to participate to European meetings and conferences organised by Diesis Network and other European stakeholders

If you are ready to work in a fast-moving, international environment, please send your detailed CV and cover letter (in English – 1 page maximum each) in electronic format (PDF) at: diesis@diesis.coop. You may be invited for a couple of interviews via Skype.

Application deadline: 16.08.2020

Interviews: between 20.08.2020 and 27.08.2020

Starting: September 2020

